



## **Fledglings Nursery Fee Structure**

**Opening times:** We operate for 38 weeks per academic year. We are open Monday to Friday from 8:45am to 3.00pm.

**Free spaces for 3 and 4 year olds:** All children are eligible for 15 hours free Nursery provision and details on when these sessions can start are below.

<b>A child born on or between will be eligible for free a place from</b>
1st January and 31st March The start of term 5 following their third birthday (after April holiday)
1st April and 31st August The start of Term 1 following their third birthday (after Summer holiday)
1st September and 31st December The start of Term 3 following their third birthday (after Christmas/New Year holiday)

**30 hour funded childcare:** Some children may qualify for 30 hours childcare (rather than 15). This is subject to meeting certain eligibility criteria. This link holds more information <https://www.kent.gov.uk/education-and-children/childcare-and-pre-school/free-childcare> If you qualify for 30 funded hours, the school will require your code a month before a new term starts. You will need to reconfirm your eligibility every three months. If the Office staff do not receive the code in time, you will only be offered the 15 hours free spaces.

Please speak to the nursery staff for further information or support.

**Pricing:** Fees are payable termly in advance and are reviewed annually. Any changes to current rates will be advised in writing at least one term in advance. Our fees do not include any outings, celebrations or entertainment that is in addition to our usual session activities.

Morning Sessions 8:45 am to 11:45 am	£15 per session* (Includes 15 hours free)
30 hour session 8.45 am to 3:00 pm	£30 per session*

\*Morning and 30 hour sessions included in the 15/30 hour entitlement are free.

## Other funding available

### **Early Years Pupil Premium (EYPP)**

Eligible children can start claiming EYPP in the term which they become eligible for the 3 and 4 year old entitlement and is paid based on the universal funded hours only – not on the extended entitlement. To be eligible you need to be claiming certain benefits/credits or are caring for or have adopted a child from care of the local authority. This additional funding will benefit your child by enabling us to provide additional resources and activities. You will need to complete parts 5 and 6 of the Parental Declaration form giving us permission to apply for EYPP for your child.

### **Disability Access Fund (DAF)**

Your child could be eligible for this funding if they are in receipt of Disability Living Allowance (DLA). This one off annual payment will help us support your child with their disability or special educational need and allow us to make any reasonable adjustments or purchase/loan suitable resources that may be required. Please see our SEN Policy and speak to our SENCo for further details

**Changing provision choices:** Once you have agreed your provision choices, you will be issued with a contract. Your agreed provision can only be changed for the start of term 1 (September), term 3 (January) and term 5 (April). If you would like to add additional provision, please contact the Academy.

**Illness/absence:** No refund will be given in the event of a child's absence due to illness or other reason.

**Closures:** Should the Nursery be unable to open due to bad weather or other unforeseen circumstances, parents will be refunded for a chargeable session at the discretion of the Nursery, in the form of a credit. Should closure need to take place part way through a session, a refund will not be given in this instance.

**Late pick up:** Children must be collected promptly at the end of a session. Should a parent fail to collect their child on time there will be a late collection fee of £3 per minute.

**Late payments:** Fees are to be paid in advance of the term. If you are experiencing financial hardship, please speak, in confidence, to the Mrs Adamek in the school office so that alternative payment arrangements can be made. If without negotiation, fees are not settled, we are left with no alternative but to withdraw your child's place. Children in receipt of Free Early Education will be able to access their funded hours only.

**Payment methods:** You will receive an invoice email via My Child at School prior to each term and we would ask that this is paid in full using any of the following methods:

- My Child At School. You should already have received your log in details for this. If for some reason you cannot locate this, please contact the Academy office.
- Childcare Grant Payment Service - <https://www.ccgpay.co.uk/childcare-provider/login>. Our childcare payment reference is CCG7868875
- Lastly you can pay via childcare vouchers. <https://www.edenred.co.uk/en/reward-recipient/vouchers/childcare-vouchers/> Our payment reference is P21324293

**Snacks and meals:** If your child is staying for the lunch period, you will need to provide them with a packed lunch unless they are entitled to an Early Years Pupil Premium free school meal. If you are entitled to this, we will provide your child with a packed lunch. A morning and afternoon snack will be provided by the Nursery. This includes a piece of fruit and a carton of milk.